

KING EDWARD VII

SCHOOL POLICY



Peripatetic Music Tuition (financial support)

Document Adopted by Governing Board

Date: September 2023

Signed (Chair):

A handwritten signature in blue ink, appearing to read 'Peter Dickson', with a horizontal line underneath.

Print Name: Peter Dickson

Leadership Team Responsibility: Huw Parker, Deputy Headteacher

King Edward VII School

Policy on Financial support for students who wish to receive peripatetic music tuition

Peripatetic Music Tuition is available to students through a team of specialist tutors who are engaged by the School either directly or through Sheffield Music Hub.

A student following an examination course at KES for GCSE, AS or A2 will NOT be charged for peripatetic music tuition as follows:

- One 30 minute lesson per week when studying AS or A2 qualifications
- One 20 minute lesson per week when studying a GCSE qualification

If a student is receiving tuition for more than one instrument for an examination course we will charge for the second instrument or for vocal tuition unless it is an explicit requirement of the syllabus that the student must perform on two instruments or voice and instrument. The Head of Music will advise on this syllabus detail.

A student who is learning to play an instrument or to sing but not as part of a public examination course will be charged for this tuition.

Where it is legitimate to charge for tuition we will enforce this. If a parent fails to pay for tuition, a reminder will be issued after 8 weeks. Tuition will be withdrawn if arrears of payment of a term develop. A warning letter will be issued to alert a parent to the impending withdrawal of tuition 4 weeks before the end of term. For example, if tuition has been provided since September and has not been paid for by 30 November, a letter will be issued on 1 December informing the parent of withdrawal of tuition from 1 January.

Financial hardship

It is our policy to do all we can to promote opportunities to learn to play and to sing. If a family is unable to pay, we will consider providing financial support subject to three conditions:

1. the student attends scheduled lessons
2. the student practises as required between lessons
3. the student agrees to perform in School events if requested

The mechanism for agreeing to provide financial support is that the family should contact the Headteacher / Deputy Headteacher in confidence with the request for support. The Head of Music, who may often act as a conduit, is not expected to make this decision but may be asked for advice and information about how the student fulfils the three conditions and will be asked to inform the Headteacher / Deputy Headteacher if an

individual student is defaulting on these requirements. A copy of this Policy will be included with written information for parents about peripatetic tuition.

The School will not request documentation from a student's family but will accept on face value a request for support if the reason is financial hardship or difficulty. In practice, many families will provide details and the School already knows which students receive Free Meals or EMA. Typical other reasons may be sudden redundancy, bereavement, family breakdown.

Administration will be undertaken by the School's Finance Team and a sum is made available in the School's spending plan to cover tuition. Every effort should be made to maximise participation but to minimise the financial burden. All professional matters in relation to peripatetic tuition will remain with the Music Department.